

**MEMORANDUM OF UNDERSTANDING**  
**BETWEEN**  
**THE NATIONAL RESOURCE CENTER ON NATIVE AMERICAN AGING**  
**1301 NORTH COLUMBIA ROAD, STOP 9037**  
**SUITE E231**  
**GRAND FORKS, ND 85202**  
**AND**

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This Memorandum of Understanding (“MOU”) is between the University of North Dakota by and through its National Resource Center on Native American Aging, hereinafter referred to as “NRCNAA” and the \_\_\_\_\_ herein after referred to as \_\_\_\_\_ both of which are hereinafter referred to as “organization” and/or “site” or collectively as “organizations” or “sites.” This MOU conveys the commitment of the organizations to work together for the purpose of achieving various aims and objectives in relation to mutual collaboration in the “Native Urban Elder Needs Assessment Survey” project, herein after referred to as “NUENAS,” to identify health and social needs of the Native Urban Elder population through the administration of the NUENAS at (Urban Indian Organization Name).

Whereas, the NRCNAA and \_\_\_\_\_ desire to enter into an agreement in which the NRCNAA and the \_\_\_\_\_ will work collaboratively together on the NUENAS project. The purpose of this project will be to assist the urban sites to collect information and data to identify priority needs among the Native Urban Elders being served by the organization. This will provide the urban organization access to important data that will assist in securing resources and funding to help meet the needs of the Native Urban Elder population they serve in their urban community.

**Purpose**

The purpose of this MOU is to establish a partnership between the NRCNAA and \_\_\_\_\_ to conduct the NUENAS to identify priority needs among the Native Urban Elder population served by the \_\_\_\_\_ and to authorize participation in the nationwide NUENAS needs assessment. This will provide the urban organization with important data and statistical documentation to help secure resources and funding, which will essentially bring in vital programs to assist in meeting the needs of the Native Elders in the urban community. The goal of the MOU is to foster an environment that brings together both organizations to actively improve the health and social disparities among the Native Urban Elder population. The MOU establishes mutual goals and objectives for ongoing collaboration between the NRCNAA and \_\_\_\_\_

\_\_\_\_\_ in support of their respective missions and to establish a common mission of serving Native Urban Elders. The intent of this MOU is to formally record this mutual interest of the NRCNAA and \_\_\_\_\_ in exploring collaborative research, training, and capacity building for the mutual benefits of improving the health and social needs of the Native Urban Elder population.

## **Background**

### *NRCNAA Mission*

The mission of the NRCNAA is to identify and increase awareness of evolving Native elder health and social issues. Our vision is to empower Native people to develop community-based solutions while honoring and helping to maintain cultural values.

### \_\_\_\_\_ *Mission*

## **Objectives**

The NRCNAA will provide:

- Native Urban Elder Needs Assessment Survey instrument.
- Assistance in sampling.
- Training of interviewers.
- Consultation with interviewers via email, telephone, Zoom, etc.
- A monetary stipend/incentive to the urban organization, of which the amount shall be at the sole discretion of the NRCNAA. A portion of the monetary stipend may be used to provide incentives to participating elders in the amount or type of incentive that shall be at the sole discretion of the \_\_\_\_\_.
- Data entry and analysis.
- Data storage on a secure server.
- Production of data tables, readable results, comparison documents with national statistics, infographics, and other data deliverables upon request.

\_\_\_\_\_ will:

- Execute a MOU documenting participation in the Native Urban Elder Needs Assessment Survey is applicable and permission to participate is approved by the organization's authorized individual/s.
- Promote and implement the Native Urban Elder Needs Assessment Survey instrument with elders.
- Identify elders to participate in the Native Urban Elder Needs Assessment Survey.
- Provide interviewers or volunteers to conduct the survey.

- Assist with dissemination of results to urban organization leadership, boards, and other health officials as needed.

**Amendment**

This MOU may be amended or supplemented in writing, if the writing is signed by the organization obligated under this MOU.

**Effective Period**

The NRCNAA and \_\_\_\_\_ will review the MOU annually to determine whether terms and provisions are appropriate and current.

The NRCNAA or \_\_\_\_\_ may terminate participation in this MOU by providing written notice to the other organization.

**Organizational Signatures**

This agreement shall be signed on behalf of the organizations Presidents, Executive Directors, and/or Directors. The MOU will be effective upon the signatures of representatives from both the NRCNAA and \_\_\_\_\_

Now, therefore, it be resolved that the \_\_\_\_\_ hereby authorizes participation in the Native Urban Elder Needs Assessment Survey (NUENAS) Native Urban Elder health and social needs assessment. The \_\_\_\_\_ grants permission to the NRCNAA to use all collected needs assessment information in aggregate format for the purpose of disseminating national results from the analyses of the data.

Further, be it resolved that specific information collected from \_\_\_\_\_ belongs to \_\_\_\_\_ and may not be released in any form to individuals, agencies, organizations without additional documented \_\_\_\_\_

**UND and NRCNAA Authorized Signatures**

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Jamie Mitzel  
Senior Pre-Award Officer  
Authorized Official Representative  
Research & Sponsored Program Development  
University of North Dakota

Date:

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Collette Adamsen, PhD  
Research Assistant Professor, UND  
NRCNAA Director

Date:

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**Authorized Signatures**

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